

# Property Viewing Cancellation Notice

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

We regret to inform you that the scheduled property viewing for [Property Address] on [Date and Time] has been cancelled due to [reason for cancellation].

We apologize for any inconvenience this may cause and appreciate your understanding. If you would like to reschedule the viewing, please feel free to contact us at your convenience.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]