

Request for Closing Documents

Date: _____

To: [Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to formally request the closing documents related to my mortgage refinancing application for the property located at [Property Address].

To ensure a smooth closing process, I would appreciate it if you could provide the necessary documents by [date]. Specifically, I am requesting:

- Closing Disclosure
- Loan Estimate
- Deed of Trust or Mortgage
- Any additional documents required for closing

If you need any further information from my side to expedite this process, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]