

Lease Conclusion Notice

Date: [Insert Date]

To: [Landlord's Name]

[Landlord's Address]

Dear [Landlord's Name],

I am writing to formally notify you of my intention to conclude the lease for the property located at [Property Address]. According to the terms of our lease agreement, I am providing this notice [number of days as per lease] days in advance.

My last day of occupancy will be [Last Day of Occupancy]. I will ensure that the property is returned in good condition as per our agreement.

Please let me know the next steps regarding the return of my security deposit and any final walk-through arrangements.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email]