

Final Lease Termination Letter

Date: [Insert Date]

[Tenant's Name]
[Tenant's Address]
[City, State, Zip Code]

[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Dear [Tenant's Name],

This letter serves as a formal notice of the termination of your lease for the property located at [Property Address], effective [Termination Date]. As per the terms outlined in the lease agreement signed on [Lease Start Date], we are providing the required [number of days] days notice.

Please ensure that the property is vacated by the termination date and is returned in good condition, as stated in our lease agreement. Any remaining personal belongings after this date will be disposed of accordingly.

We appreciate your cooperation in this matter. Should you have any questions or require further assistance, please feel free to contact me.

Thank you for your attention to this important matter.

Sincerely,

[Landlord's Name]
[Contact Information]