

Subject: Request for Password Reset Assistance

Dear [Support Team/Recipient's Name],

I hope this message finds you well. I am writing to request assistance in resetting my password for my online account associated with the email address [your email address].

Unfortunately, I am unable to access my account due to a forgotten password and would greatly appreciate your guidance in restoring my access.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]