

Clarification Letter for Investment Property Inquiry

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

[Recipient's Name]
[Recipient's Title]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Thank you for your inquiry regarding the investment property located at [Property Address]. I appreciate your interest and would like to clarify the following points:

1. Property Details

[Include detailed information about the property such as size, current tenants, condition, etc.]

2. Financial Information

[Provide information about pricing, potential ROI, financing options, etc.]

3. Next Steps

[Outline the next steps, including a potential meeting or site visit, if applicable.]

If you have any further questions or need additional information, please do not hesitate to reach out. I look forward to assisting you further.

Sincerely,

[Your Name]
[Your Position/Title]
[Your Company/Organization]