

# Urgent Maintenance Request

Date: [Insert Date]

To: [Landlord's Name]

[Landlord's Address]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to inform you of an urgent maintenance issue that requires immediate attention in my rental property located at [Your Address].

Issue Details:

- Description of issue: [Briefly describe the problem]
- Urgency: [Explain why this issue is urgent]
- Last occurrence: [Mention when it last occurred, if applicable]

Please let me know when a maintenance technician can be dispatched to resolve this matter. I appreciate your prompt attention to this urgent request.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Contact Information]