

Cosmetic Repair Request Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to request cosmetic repairs in my rental unit located at [Your Address].

Specifically, I have noticed the following issues that need attention:

- [Issue 1]
- [Issue 2]
- [Issue 3]

These repairs would greatly enhance the comfort and aesthetics of the property. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your cooperation.

Sincerely,

[Your Name]