

Complaint Regarding Software Functionality

Your Name: [Your Name]

Your Address: [Your Address]

Your Email: [Your Email]

Today's Date: [Date]

Recipient's Name: [Recipient's Name]

Company Name: [Company Name]

Company Address: [Company Address]

Dear [Recipient's Name],

I am writing to formally address an issue I have encountered with [Software Name], version [Version Number], which I purchased on [Purchase Date]. Unfortunately, I have experienced several functionality problems that have hindered my ability to use the software effectively.

The specific issues are as follows:

- [Issue 1 Description]
- [Issue 2 Description]
- [Issue 3 Description]

I believe that these problems may be due to [Possible Reason, e.g., a software bug, compatibility issue]. I have attempted to resolve these issues by [Describe any actions taken, e.g., contacting support, checking for updates], however, the problems persist.

I kindly request your assistance in resolving these functionality complaints. It would be appreciated if you could provide guidance on how to remedy these issues or if there are any updates or patches that are currently available.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]