

Notice of Policy Rider Addition

Date: [Insert Date]

To: [Policyholder's Name]

[Policyholder's Address]

Dear [Policyholder's Name],

We hope this message finds you well. We are writing to formally notify you of the addition of a policy rider to your existing insurance policy, policy number [Insert Policy Number].

Details of the Policy Rider:

- **Rider Name:** [Insert Rider Name]
- **Effective Date:** [Insert Effective Date]
- **Benefits:** [Briefly describe benefits]
- **Premium Adjustment:** [If applicable, specify any changes to premium]

If you have any questions or require further clarification regarding this addition, please do not hesitate to contact us at [Insert Contact Information].

Thank you for choosing [Insurance Company Name] as your trusted insurance provider.

Sincerely,

[Your Name]

[Your Position]

[Insurance Company Name]

[Contact Information]