

# Magazine Subscription Issue Resolution Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

To Whom It May Concern,

I am writing to bring to your attention an issue regarding my subscription to [Magazine Name]. My subscription details are as follows:

Subscriber ID: [Insert Subscriber ID]

Subscription Start Date: [Insert Start Date]

I have encountered the following issues with my subscription:

- [Issue 1 Description]
- [Issue 2 Description]

I would appreciate your prompt assistance in resolving this matter. Please let me know if you require any further information from my end.

Thank you for your attention to this matter.

Sincerely,

[Your Name]