

Complaint Regarding Magazine Delivery Delays

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

Customer Service Department

[Magazine Company Name]

[Company Address]

[City, State, Zip Code]

Dear Customer Service Team,

I am writing to formally express my dissatisfaction regarding the delivery delays of my subscription to [Magazine Name], which I have been eagerly awaiting.

According to my subscription details, I was supposed to receive my issues by [Expected Delivery Date]. However, I have not received my magazines for the past [Number of Months/Issues]. This has caused significant inconvenience and disappointment, as I rely on this publication for [Briefly state the importance of the magazine, e.g., staying updated on industry trends].

I kindly request an explanation for these delays and any information you can provide regarding when I can expect to receive my outstanding issues. I would appreciate it if you could also look into any potential remedies for this situation.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]