

# Security Breach Insurance Claim Submission

Date: [Insert Date]

To: [Insurance Company Name]

Address: [Insurance Company Address]

City, State, Zip Code: [City, State, Zip]

Subject: Submission of Insurance Claim for Security Breach

Dear [Claims Adjuster's Name],

I am writing to formally submit a claim for coverage under my security breach insurance policy, policy number [Insert Policy Number]. This claim is in relation to a significant security incident that occurred on [Insert Date of Incident].

Details of the security breach:

- **Incident Date:** [Insert Date]
- **Description of the Incident:** [Brief description of the breach]
- **Data Affected:** [Outline the type of data affected]
- **Actions Taken:** [Describe the steps taken post-breach]

Attached to this letter are the required documentation and evidence pertaining to the incident, including:

- Incident Report
- Notification Letters to Affected Parties
- Any relevant correspondence with law enforcement
- Forensic reports (if applicable)

Please let me know if any additional information is needed to facilitate the processing of this claim. I appreciate your prompt attention to this matter and look forward to your response.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]