

Letter of Acknowledgment of Promotional Terms

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name]

Subject: Acknowledgment of Promotional Terms

Dear [Recipient's Name],

I am writing to formally acknowledge the promotional terms outlined in your recent communication regarding [insert details of the promotion].

I confirm that I have read, understood, and agree to the terms as stated, including [briefly summarize key terms, if applicable].

Thank you for the opportunity. I look forward to participating in this promotion.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]