

Follow-Up on Premium Refund Request

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on my previous request regarding the premium refund for policy number [Policy Number], submitted on [Date of Original Request].

As of today, I have not received any updates regarding the status of my refund, and I would appreciate any information you could provide. If there are any additional documents or information required from my side to process this request, please let me know.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]