

# Request for Liability Insurance Cost

Date: [Insert Date]

To: [Insurance Company Name]

Attention: [Contact Person's Name]

Dear [Contact Person's Name],

I hope this message finds you well. I am writing to request a quote for liability insurance for [Your Company's Name], which is located at [Your Company's Address]. We are interested in obtaining coverage effective from [Desired Start Date].

To assist you in providing an accurate quote, here are the details of our business:

- Business Type: [Your Business Type]
- Annual Revenue: [Your Annual Revenue]
- Number of Employees: [Number of Employees]
- Coverage Amount Requested: [Coverage Amount]

Please let us know if you require any additional information. We appreciate your prompt attention to this request and look forward to your response.

Thank you.

Sincerely,

[Your Name]

[Your Position]

[Your Company's Name]

[Your Phone Number]

[Your Email Address]