

Prescription Error Acknowledgment

Date: [Insert Date]

Dear [Patient's Name],

We are writing to inform you about an error that occurred with your recent prescription for [Medication Name]. We sincerely apologize for any confusion or inconvenience this may have caused you.

Upon review, we identified that [briefly describe the error, e.g., wrong dosage, incorrect medication]. We take these matters very seriously and are implementing measures to ensure this does not happen again in the future.

To rectify this issue, we have [provide details on corrective action, e.g., issued a new prescription, contacted your healthcare provider]. Your health and safety are our top priorities, and we are here to assist you with any questions or concerns you may have.

Thank you for your understanding and patience in this matter. Please feel free to reach out to us at [contact information] if you need further assistance.

Sincerely,

[Your Name]

[Your Title]

[Pharmacy/Healthcare Facility Name]