

Accident Claim Adjustment Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Dear Claims Adjuster,

I am writing to formally request an adjustment on my accident claim (Claim Number: [Insert Claim Number]) regarding the reimbursement for a rental car following the accident that occurred on [Insert Date of Accident].

As a result of the incident, I was required to rent a vehicle from [Insert Rental Car Company] from [Insert Start Date] to [Insert End Date], incurring a total expense of [Insert Total Amount]. I have attached all relevant receipts and documentation for your review.

It is my understanding that my policy covers rental car expenses in cases of accidents, and I kindly ask for your prompt attention to this matter to facilitate the adjustment of my claim accordingly.

Thank you for your assistance. I look forward to your response.

Sincerely,

[Your Name]

[Policy Number: [Insert Policy Number]]