

Inquiry for Modifying Travel Insurance Terms

To Whom It May Concern,

I hope this message finds you well. My name is [Your Name], and I am writing to inquire about the possibility of modifying the terms of my current travel insurance policy (Policy Number: [Your Policy Number]).

Due to [brief reason for modification, e.g., changes in travel plans, extended travel duration], I would like to request the following adjustments to my policy:

- [Modification 1]
- [Modification 2]
- [Modification 3]

Please let me know if these modifications can be made, and if so, any additional information you require from my side. I appreciate your assistance in this matter.

Thank you for your attention. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Address]