

Letter of Appeal for Travel Insurance Amendment

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Subject: Appeal for Amendment of Travel Insurance Policy

Dear [Insurance Company Representative's Name],

I hope this letter finds you well. I am writing to formally appeal for an amendment to my travel insurance policy, [Policy Number], which I purchased on [Purchase Date].

Due to [briefly explain reason for amendment, e.g., a change in travel dates, addition of a destination, etc.], I believe it is necessary to adjust my current coverage accordingly. I have attached all relevant documents to support my appeal.

I appreciate your attention to this matter and hope for a prompt response. Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you require any additional information.

Thank you for considering my request.

Sincerely,

[Your Name]