

# Disaster Claim Documentation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Insurance Provider Name]

[Insurance Provider Address]

[City, State, Zip Code]

Subject: Claim Documentation for Disaster Incident [Claim Number]

Dear [Insurance Provider's Claims Adjuster Name],

I am writing to formally document my claim regarding the disaster incident that occurred on [Insert Date of Incident] due to [Specify Nature of Disaster]. My claim number is [Insert Claim Number].

Attached to this letter, you will find the required documentation, including:

- Completed Claim Form
- Photos of the Damage
- Estimate of Repairs
- Police Reports (if applicable)
- Any additional supporting documentation

Please review the attached documents at your earliest convenience. Should you require any further information to process my claim, do not hesitate to contact me.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]