

Insurance Complaint Letter

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Insurance Company Name]
[Insurance Company Address]
[City, State, ZIP Code]

Dear [Insurance Company Representative Name],

I am writing to formally express my dissatisfaction regarding the delayed processing of my claim, [Claim Number], filed on [Date of Claim Submission]. Despite multiple follow-ups and assurances from your team, I have yet to receive any resolution or update concerning my claim.

This delay has caused significant inconvenience and financial strain, and I believe it is essential for you to acknowledge and address this matter promptly. I have attached copies of all relevant correspondence and documents for your reference.

I kindly request your immediate attention to this issue and a written response within [reasonable timeframe, e.g., 14 days]. Thank you for your prompt action in this regard.

Sincerely,

[Your Name]