

Complaint Regarding Doctor Appointment Delays

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Clinic/Hospital Name]

[Clinic/Hospital Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my dissatisfaction with the delays I have experienced regarding my recent appointment with Dr. [Doctor's Name] on [Appointment Date]. Despite having arrived on time, I was made to wait for over [duration of wait] without any communication about the delay.

As a patient, I understand that unforeseen circumstances can arise, but consistent delays have caused me considerable inconvenience and frustration. It is essential that patients are kept informed about their appointment status to manage our time effectively.

I kindly request that you look into this matter and improve the scheduling process to prevent future delays. I believe that better communication will enhance the overall experience for patients.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]