

Follow-Up on Disability Benefits Eligibility

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Recipient's Position]

[Organization's Name]

[Organization's Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on my application for disability benefits submitted on [Insert Date of Application]. I am eager to know the status of my application and any further information required to expedite the process.

As I explained in my application, my condition has significantly impacted my daily life and ability to work. I am hoping to receive your guidance regarding the eligibility criteria and any potential timelines for the decision-making process.

Please feel free to contact me at your earliest convenience. I appreciate your attention to my situation and look forward to your prompt response.

Thank you for your assistance.

Sincerely,

[Your Name]