

Request for Clarification on Life Insurance Claim

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Insurance Company Name
Claims Department
Insurance Company Address
City, State, Zip Code

Dear Claims Manager,

I am writing to request clarification regarding the status of my life insurance claim submitted on [insert date]. The claim number is [insert claim number].

Despite my previous communications, I have not received a clear update about the reasons for the delay or any further actions required on my part to expedite the process. Understanding the specifics of my claim is crucial for me and my family during this time.

Could you please provide detailed information regarding the current status of my claim? Additionally, if further documentation or information is needed, kindly inform me as soon as possible.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
Your Name