

# Inquiry Regarding Life Insurance Proceeds

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Insurance Company's Name]

[Insurance Company's Address]

[City, State, Zip Code]

Dear [Insurance Company's Contact Person or Customer Service],

I hope this message finds you well. I am writing to inquire about the life insurance policy under the name of [Insured's Name], with policy number [Policy Number]. As the beneficiary, I would like to ask about the current status of the proceeds associated with this policy.

Specifically, I would appreciate information regarding:

- The estimated time frame for the processing of the claim.
- Any required documentation that I may still need to submit.
- The total amount of the proceeds and how they will be disbursed.

If you could provide me with this information at your earliest convenience, I would greatly appreciate it. Thank you for your assistance in this matter.

Sincerely,

[Your Name]