

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Dear [Claims Adjuster's Name],

I hope this message finds you well. I am writing to follow up on the status of the life insurance settlement for the policy held by [Insured Person's Name], which was submitted on [Submission Date]. It has been [Number of Weeks/Days] since the submission, and I would appreciate any updates regarding the progress of the claim.

In case additional information or documentation is needed, please do not hesitate to contact me directly at [Your Phone Number] or [Your Email Address]. Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Relation to the Deceased]