

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Insurance Company Name]

[Company Address]

[City, State, Zip Code]

Dear Claims Department,

I am writing to inquire about the status of my life insurance claim, referenced under policy number [Policy Number]. I filed the claim on [Date of Claim Submission], and I have not yet received any updates on its processing.

I would appreciate it if you could provide me with the current status and any necessary information required to expedite the process. Please let me know if there are any additional documents or actions needed on my part.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]