

Notification of Claim Re-evaluation

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

[City, State, Zip]

Subject: Notification of Claim Re-evaluation for Claim #[Claim Number]

Dear [Recipient's Name],

We are writing to inform you that your claim #[Claim Number], submitted on [Submission Date], is currently under re-evaluation. Our team has been reviewing the details provided and requires further information to proceed.

Please provide the following documents by [Deadline Date]:

- [Document 1]
- [Document 2]
- [Document 3]

We appreciate your cooperation in this matter and aim to resolve your claim as swiftly as possible. If you have any questions or require further assistance, please do not hesitate to contact us at [Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Company Address]

[City, State, Zip]

[Phone Number]