Letter of Rationale Behind Coverage Gaps

Date: [Insert Date]
To: [Recipient's Name]
Company: [Recipient's Company]
Address: [Recipient's Address]
Dear [Recipient's Name],
I am writing to address the recent inquiries regarding the identified gaps in coverage within [specific area/sector]. It is important to clarify the rationale behind these gaps to ensure transparency and maintain our collaborative efforts.
Firstly, the gaps in coverage are primarily attributed to [reason 1]. This situation has been furthe exacerbated by [reason 2], which has limited our ability to [specific impact]. Additionally, [reason 3] has significantly influenced our operational capabilities, leading to temporary coverage insufficiencies.
We recognize the implications of these gaps and are actively working to [briefly describe actions taken to address the gaps]. Our goal is to implement solutions that will improve our coverage and meet the needs of the community effectively.
Thank you for your understanding as we navigate these challenges. We value your partnership and are committed to maintaining open channels of communication regarding this matter.
Best regards,
[Your Name]
[Your Position]
[Your Company]
[Your Contact Information]