

Letter of Inquiry Regarding Insurance Coverage Discrepancies

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]

[Insurance Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Insurance Company Contact/Customer Service],

I am writing to formally address concerns regarding discrepancies in my insurance coverage. My policy number is [Policy Number], and I have recently noticed issues that need clarification.

Discrepancy Details

1. **Coverage Description:** [Description of the specific coverage in question]
2. **Claim or Reference Number:** [Any relevant claim or reference numbers]
3. **Date of Incident:** [Relevant date(s)]
4. **Expected Coverage:** [Your understanding of the coverage]
5. **Covered vs. Uncovered Items:** [List items or services you believe should be covered]

Given these discrepancies, I kindly request a detailed explanation of the coverage terms as they apply to my policy. Additionally, I would appreciate any documentation you can provide that outlines the terms in question.

I look forward to your prompt response to this matter. Thank you for your attention to this issue.

Sincerely,

[Your Name]