

Policy Preferences Adjustment Notification

Date: [Insert Date]

Dear [Recipient Name],

We hope this message finds you well. We are writing to inform you about an adjustment to our policy preferences that may affect your account.

Following a recent review of our services and your feedback, we have decided to make the following changes:

- Adjustment 1: [Detail of the adjustment]
- Adjustment 2: [Detail of the adjustment]
- Adjustment 3: [Detail of the adjustment]

We believe these changes will enhance your experience and provide better alignment with your needs. Should you have any questions or require further clarification, please do not hesitate to reach out to our support team at [Support Email] or [Support Phone Number].

Thank you for your continued trust in us.

Sincerely,

[Your Name]
[Your Position]
[Your Company]