

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my concern regarding the accuracy of the claim service information provided by [Company Name] related to my recent claim, reference number [Claim Number].

Upon reviewing the information, I noticed discrepancies that could potentially impact the outcomes of the processing of my claim. I respectfully request clarification on the following points:

- [Specific issue or discrepancy #1]
- [Specific issue or discrepancy #2]
- [Specific issue or discrepancy #3]

It is crucial for me to understand the accurate details to ensure that my claim is processed correctly and fairly. Your prompt attention to this matter would be greatly appreciated.

Thank you for your attention to this important issue. I look forward to your timely response.

Sincerely,

[Your Name]