

Travel Insurance Refund Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Dear [Insurance Company Name],

I am writing to request a refund for my travel insurance policy, [Policy Number], which I purchased on [Purchase Date]. Due to unforeseen circumstances, I was unable to travel as planned, and I believe I am eligible for a refund as per the terms of the policy.

Details of my trip are as follows:

- Destination: [Destination]
- Travel Dates: [Travel Start Date] to [Travel End Date]

I have attached the necessary documentation to support my request, including:

- Copy of the travel insurance policy
- Proof of cancellation
- Any other relevant documents

I would appreciate your prompt attention to this matter and look forward to your response confirming the status of my refund request.

Thank you for your assistance.

Sincerely,

[Your Name]