

# Letter Regarding Issues with Gym Membership Agreement

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Gym Name]  
[Gym Address]  
[City, State, Zip Code]

Dear [Manager's Name],

I hope this message finds you well. I am writing to address some issues I have encountered concerning my gym membership agreement, which was signed on [Date of Agreement].

The following issues require immediate attention:

1. [Issue 1: Describe the issue briefly]
2. [Issue 2: Describe the issue briefly]
3. [Issue 3: Describe the issue briefly]

I kindly request that these matters be resolved at your earliest convenience. I appreciate your prompt attention to this matter and look forward to your response.

Thank you for your understanding.

Sincerely,

[Your Name]