

Complaint Letter to Insurance Agent

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Insurance Agent's Name
Insurance Company Name
Company Address
City, State, Zip Code

Dear [Insurance Agent's Name],

I am writing to formally express my dissatisfaction with the service I have received from you and [Insurance Company Name]. My policy number is [Your Policy Number].

Despite reaching out several times regarding my claim on [Date(s) of Communication], I have encountered numerous delays and inadequate responses. The lack of clear communication and guidance has added undue stress to an already challenging situation.

I would appreciate immediate assistance in resolving my claim and expect a prompt response addressing the issues I have outlined above.

Thank you for your attention to this matter. I look forward to your swift response.

Sincerely,
[Your Name]