

# Missed Premium Payment Alert

Dear [Customer Name],

We hope this message finds you well. We are reaching out to inform you that your recent premium payment due on [Due Date] has not been received.

Your policy number is [Policy Number]. Ensuring timely payments is important to maintain coverage and avoid any lapses in your policy.

If you have already made the payment, please disregard this notice. Otherwise, we kindly ask you to make the payment by [New Due Date] to avoid any penalties.

If you have any questions or need assistance, please do not hesitate to contact us at [Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Company Name]