

Renters Insurance Cancellation Request

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Insurance Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Insurance Company Name],

I am writing to formally request the cancellation of my renters insurance policy, policy number [Policy Number], effective [Cancellation Effective Date].

Please confirm the cancellation of this policy in writing and let me know if there are any further steps required on my part.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]