

Notification of Child Care Service Issues

Date: [Insert Date]

Dear [Recipient's Name],

We hope this message finds you well. We are writing to inform you about recent challenges we have encountered with our child care services that may affect your child.

Unfortunately, [briefly describe the problem, e.g., staffing shortages, facility issues, etc.], which has impacted our ability to provide the quality care and attention that your child deserves.

We are actively working to resolve this matter by [describe the steps being taken, e.g., hiring new staff, improving facilities]. Our goal is to ensure that our child care environment is safe and nurturing for all children.

We understand that this may cause inconvenience and appreciate your patience during this time. If you have any questions or need further information, please do not hesitate to contact us at [contact information].

Thank you for your understanding and support.

Sincerely,

[Your Name]

[Your Title]

[Child Care Center Name]