

Joining Bonus Agreement

Date: [Insert Date]

[Employee's Name]
[Employee's Address]
[City, State, Zip Code]

Dear [Employee's Name],

We are pleased to extend this Joining Bonus Agreement to you as part of your relocation support for your new position at [Company Name].

As discussed, you will receive a joining bonus of [amount] payable upon your start date, [start date], provided you comply with the terms outlined below:

- The joining bonus is contingent upon your successful relocation and onboarding at [Company Name].
- You must remain employed with [Company Name] for a minimum of [x months] from your start date.
- In the event you do not fulfill the employment duration, you agree to repay the joining bonus amount on a prorated basis.

Please sign and return a copy of this agreement to indicate your acceptance of the terms.

We are excited to have you join our team and look forward to your contributions at [Company Name].

Sincerely,
[Your Name]
[Your Title]
[Company Name]

Accepted by: _____

[Employee's Name]

Date: _____