

Joining Bonus Agreement

Date: [Insert Date]

[Intern's Name]

[Intern's Address]

[City, State, Zip Code]

Subject: Joining Bonus Agreement for Internship

Dear [Intern's Name],

We are pleased to welcome you as an intern at [Company's Name]. In recognition of your contribution to our team, we are offering you a joining bonus as outlined below:

Joining Bonus Details:

- **Amount:** \$[Bonus Amount]
- **Payment Schedule:** The bonus will be paid on [Payment Date/Conditions].
- **Conditions:** [Outline any conditions, if applicable.]

Please acknowledge your acceptance of this agreement by signing below:

[Intern's Name]

Signature: _____

Date: _____

Thank you for choosing to intern with us. We look forward to your contributions!

Sincerely,

[Your Name]

[Your Position]

[Company's Name]

[Contact Information]