

Compliance Training Enrollment Notification

Dear [Employee's Name],

We are pleased to inform you that you have been successfully enrolled in the Compliance Training program scheduled on [Date]. This training is essential to ensure that all employees are aware of and comply with the company's policies and relevant regulations.

Training Details:

- **Training Date:** [Date]
- **Time:** [Time]
- **Location:** [Location/Online Link]
- **Duration:** [Duration]

Please make sure to complete any required pre-training assignments prior to the session. If you have any questions or need further information, do not hesitate to reach out to [Contact Person] at [Contact Information].

Thank you for your commitment to maintaining a compliant and ethical workplace.

Sincerely,

[Your Name]
[Your Position]
[Company Name]
[Contact Information]