

# Equity Compensation Offer Letter

Date: [Insert Date]

[Employee's Name]

[Employee's Address]

[City, State, Zip Code]

Dear [Employee's Name],

We are pleased to extend to you an offer for equity compensation as part of your employment with [Company Name]. We believe that this offer reflects our commitment to aligning your interests with those of our shareholders.

## Equity Compensation Details

- **Type of Equity:** [e.g., Stock Options, Restricted Stock Units]
- **Grant Date:** [Insert Grant Date]
- **Number of Shares:** [Insert Number of Shares]
- **Exercise Price:** [Insert Exercise Price if applicable]
- **Vesting Schedule:** [Insert Vesting Schedule]

This equity compensation is intended to provide you with an opportunity to share in the success of [Company Name]. Please review the details carefully, and feel free to reach out if you have any questions.

We look forward to your positive response and to having you as part of our team.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Address]

[City, State, Zip Code]