

Security Service Complaint Letter

Date: [Insert Date]

To,

Manager

[Security Company Name]

[Company Address]

[City, State, ZIP]

Dear [Manager's Name],

I am writing to formally lodge a complaint regarding the failure of your security team to adhere to established protocols during their recent duty on [insert date of incident].

On the above-mentioned date, I observed that the security personnel assigned to [insert location] did not follow the proper procedures that are critical to ensuring safety and security. Specifically, [insert detailed description of the incident, including what protocols were ignored].

This lack of adherence not only jeopardizes the safety of individuals in the area but also undermines the credibility of your security services. It is imperative that your staff receives additional training and strict reminders regarding the protocols they are expected to follow.

I expect prompt action to be taken to address this issue, and I would appreciate a response informing me of the steps your company will take to prevent a recurrence of this situation.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[City, State, ZIP]

[Your Contact Information]