

# Allergy Accommodation Request Follow-up

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

To: [Recipient's Name]

[Recipient's Title]

[Organization's Name]

[Organization's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on my previous request for accommodations regarding my allergy issues submitted on [Insert Submission Date]. I wanted to check on the status of my request and discuss any further information you might need to process it.

As a reminder, my specific allergies include [list your allergies], and I am seeking [describe requested accommodations]. I believe that these measures will ensure a safe and conducive environment for my needs.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]