

Allergy Accommodation Request Evaluation

Date: _____

To: [Recipient's Name]

[Recipient's Title]

[Institution/Organization Name]

[Address]

Dear [Recipient's Name],

I am writing to formally request an evaluation of my accommodation needs related to my allergy condition. I have been diagnosed with [specific allergy], and it significantly impacts my [academic/work] performance and overall well-being.

To ensure a safe and conducive environment, I kindly request the following accommodations:

- [Accommodation 1]
- [Accommodation 2]
- [Accommodation 3]

Attached are the relevant medical documents and recommendations from my healthcare provider supporting my request.

I appreciate your prompt attention to this matter and look forward to your response. Thank you for considering my request for accommodations that will help me manage my allergies effectively.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Position/Role, if applicable]