

Confirmation of Temporary Access Credentials Provision

Date: [Insert Date]

To: [Recipient Name]

Address: [Recipient Address]

Email: [Recipient Email]

Dear [Recipient Name],

We are pleased to inform you that your request for temporary access credentials has been approved. Please find the details below:

- **Username:** [Insert Username]
- **Password:** [Insert Password]
- **Access Duration:** [Start Date] to [End Date]
- **Access Level:** [Specify Access Level]

Please ensure that you keep these credentials confidential and use them solely for the intended purpose. If you have any questions or require further assistance, feel free to reach out.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Contact Information]