Complaint Regarding Restaurant Experience

Your Name Your Address City, State, Zip Code Email Address Phone Number Date

Manager's Name Restaurant Name Restaurant Address City, State, Zip Code

Dear [Manager's Name],

I am writing to formally express my disappointment regarding my recent experience at [Restaurant Name] on [Date of Visit].

Firstly, the service we received was unacceptable. We were left waiting for over [duration] before being acknowledged by the staff. Additionally, our order was incorrect when it finally arrived, which was extremely frustrating.

Moreover, the cleanliness of the restaurant was concerning. Our table was sticky, and the floor appeared to be unkempt. This greatly detracted from our dining experience.

I hope that you will take this feedback seriously and address these issues. I believe that [Restaurant Name] has the potential to offer an excellent dining experience, and I look forward to your response.

Thank you for your attention to this matter.

Sincerely, [Your Name]