

# Seasonal Schedule Announcement

Dear Team,

As we transition into the upcoming season, we wanted to communicate our schedule adjustments and important dates to ensure everyone is informed and prepared.

## Seasonal Schedule Overview

- **Start Date:** January 15, 2024
- **End Date:** March 31, 2024
- **Key Events:**
  - Team Building Day: January 22, 2024
  - Mid-season Review: February 15, 2024
  - Final Project Presentations: March 28, 2024

Please mark these dates in your calendars. We appreciate your hard work and look forward to a successful season ahead.

Best regards,

Your Management Team