

# Follow-Up Mediation Agreement

Date: [Insert Date]

To: [Recipient's Name]

Address: [Recipient's Address]

Dear [Recipient's Name],

We are writing to follow up on our mediation session that took place on [insert date of mediation]. We appreciate your participation and cooperation throughout the process.

As discussed, we have agreed upon the following terms:

- [Term 1 - description]
- [Term 2 - description]
- [Term 3 - description]

We believe that this agreement will help both parties reach a satisfactory resolution. Please confirm your acceptance of the terms outlined above by signing below.

Thank you once again for your cooperation. We look forward to moving forward positively.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]

---

Signature: [Recipient's Name]

Date: [Insert Date]